Tips for resetting portal password

When you log in you will see this screen, to change your password click on your name.

		10/10
		👤 Em Toma 😮 Help
🥩 /		
Home Up		Find:
Client Name 🔺	Client Number	Showing 1 of 1
🧐 BULL, JACOB A	DANAJAB	

Once you click your name click "Manage your Thomson Reuters Account" in the dropdown

		👤 Em Toma	🕜 Help
l	Manage your Thomson	Reuters Account	
	Log Out		

You will be directed to manage your Thomson Reuters account. From here you can change your password:

THOMSON REUTERS*

Help and support

Profile details	Edit profile	Security details
ame		Email Editemail
im Toma		emma@lifesafety.org
Preferred language		Pessword Edit pessword
inglish (US)		
		code sent to your device. Manage verification

Another way is to do it at the login screen.

Click forgot password below the "Login

C THOMSON R	EUTERS®
Sign in to NetSta NetClient (aff CS or CS
emma@lifesafety.org	Edit
Password	0
Password Reset your password	٢

This screen will pop up and you can put in your email and you will be sent a link to reset your password.

🌑 т	HOMSON REUTERS®	
Res	et your password	
Enter the emain Reuters accord	Il that's assoclated with your Thomson unt and we'll send a link to reset your password.	
emma@life	safety.org	
	Send link	
Back to sign-in		